



# PKFOKAM INSTITUTE OF EXCELLENCE

P.O. Box 11646, Yaoundé, Cameroon  
 Tel.: + 237 242 01 90 27  
 E-mail: pkfokam@pkfinstitute.com  
 Website: www.pkfinstitute.com

## Application for Graduate Admission

Program you are applying for:  MBA\*  MSE \*

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_  
 (family name)

Mailing Address for all Correspondence: \_\_\_\_\_  
 (Please notify us immediately if this address changes)

Home Telephone: \_\_\_\_\_ Business Telephone \_\_\_\_\_  
 Mobile Telephone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Fax number: \_\_\_\_\_

Sex:  Male  Female Date of Birth: \_\_\_\_\_  
 Month Day Year

Place of Birth: \_\_\_\_\_  
 City Province Country

Nationality: \_\_\_\_\_

### Languages Proficiency:

English: 1<sup>st</sup> language ↑ Toefl ↑ spoken ↑ written ↑ read ↑

French: 1<sup>st</sup> language ↑ spoken ↑ written ↑ read ↑

Others:

TOEFL Score: \_\_\_\_\_ Test date(s): \_\_\_\_\_

**Higher Education:** List the full name and location of each university and college level school you have attended, the dates of attendance, and your major, beginning with the institution from which you received or expect to receive your most recent degree/diploma followed by the rest in chronological order. Use an additional page if necessary.

Name, address, telephone number and email address of Institution			
City			
Country			
Dates of Attendance	_____ to _____ Month/Year Month/Year	_____ to _____ Month/Year Month/Year	_____ to _____ Month/Year Month/Year
Major Field of Study			
Degree or Diploma			
Date of Degree			
Average or Result*			
Transcript or Academic Record	<input type="checkbox"/> Enclosed <input type="checkbox"/> Will be sent	<input type="checkbox"/> Enclosed <input type="checkbox"/> Will be sent	<input type="checkbox"/> Enclosed <input type="checkbox"/> Will be sent

\* Please put here your numerical grade point average, honors level, etc.

**PKFokam Institute of Excellence**  
**Application for Graduate Admission**

**Academic Honors:** List academic honors, prizes, fellowships, scholarships, traineeships, or distinctions you have received and the dates on which you received them. Please include any memberships in honor societies. Use an additional page if necessary.

---

---

---

---

---

---

**Publications:** List articles, books, or any other material published or any inventions patented.

---

---

---

---

---

---

**Professional Experience:** List your experience in your major field of study or related fields; include full-time employment in any other field, especially military and teaching, if it lasted a year or more. Provide dates (from/to), name and location of employer, and a brief description of the position, starting with your current occupation. Use an additional page if necessary.

---

---

---

---

---

---

**References:** Provide the names and professional positions of three persons whom you have asked to write letters of recommendation on your behalf. *(Letters from persons for whom you have worked or from persons who have taught you and know you well are most helpful.)*

_____	_____	<input type="checkbox"/> Letter Enclosed
Name	Professional Position	<input type="checkbox"/> Letter will be sent
_____	_____	<input type="checkbox"/> Letter Enclosed
Name	Professional Position	<input type="checkbox"/> Letter will be sent
_____	_____	Letter Enclosed
Name	Professional Position	<input type="checkbox"/>
		<input type="checkbox"/> Letter will be sent

# PKFokam Institute of Excellence

---

## Application for Graduate Admission

**Personal Statement:** Please read the questions below carefully and **personally** provide specific answers separately and attach them to this form. Your answer must bear your full names at the top of the page.

- a. Briefly describe a major topical issue in your field and propose a theoretical framework or strategy to handle this issue. **(Not more than 1000 words)**
- b. Say something about yourself; especially why you wish to pursue graduate studies at PKFokam Institute of Excellence and how this meshes with what you have done in the past and what you plan to do in the future. **(Not more than 600 words)**

**Career Plans:** What are your career plans after your graduate studies? Please elaborate on your plans. **Your response should not exceed 250 words;** and attach your response to this form. Your answer must bear your name at the top of the page.

**Current Employer's Authorization** *(only for applicants currently employed):*

I the undersigned \_\_\_\_\_  
Name Position Company  
hereby authorize \_\_\_\_\_ to pursue graduate studies at the  
Applicant's Name  
PKFokam Institute of Excellence for such a length of time as is required by the Institute.

Signature Employer \_\_\_\_\_ Date \_\_\_\_\_

**Financial Information:** State the source of your funds for your studies at the PKFokam Institute of Excellence.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
I certify that the information I have provided on this application and in any attached material is accurate and complete. I further understand that misrepresentation or omission may be the basis for the rejection of my application or expulsion from the PKFokam Institute of Excellence.

Signature Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

- \* MSE (Master degree in Software Engineering)  
\*MBA (Master degree in Business Administration)

### Materials to be attached:

1. Certified true copies of certificates
2. Certified University/College Transcripts
3. Certified true copy of birth certificate
4. Current résumé (CV)
5. Evidence of payment of application fees (CFAF 20 000)
6. Transcript of your TOEFL test examination by the end of semester.